

# WISE FOOL NEW MEXICO

## Co-Executive Director

### Position Description

**REPORTING TO** Board of Directors

**COMPENSATION:** Salaried at \$20,800 per year, plus access to studio for training and one free ground class per week, and paid vacation and sick time.

**STATUS:** P/T, 20 hours/week

#### **POSITION SUMMARY:**

As a member of the Leadership Team, the Co-Executive Director, holds shared responsibility for ongoing development and implementation of the vision and focus of Wise Fool with consideration of how each program/project holds true to the mission, and for major decisions about the ongoing development of values and activities of the Organization.

#### **PRIMARY DUTIES:**

Wise Fool follows a strength-based model, meaning we create and hold positions within the organization based on the strengths and interest of the individual. This position will be curated based on the individual strengths of the employee and on the needs of the organization.

#### **LEADERSHIP DUTIES** (in collaboration with the two other Co-Directors)

- Big picture brainstorming and analysis of overall programming, new pathways, and areas for growth, development, and focus.
- Fosters a welcoming atmosphere for staff, coaches, participants and the active Wise Fool community, including fielding suggestions and concerns and addressing conflicts and issues which may affect the long term health and value of the organization.
- Acts as a spokesperson for the organization's purpose via speaking engagements, public and social appearances, and, as requested, at fundraising events and solicitations.
- Represents Wise Fool in national social circus, radical arts, and theater networks.
- Fosters the development of good relations with other cultural organizations by participating in meetings and joint activities where appropriate.
- Develops high-level, logistical, and administrative plans to best support the annual programs and overall vision of Wise Fool.

#### **SKILLS/KNOWLEDGE REQUIREMENTS:**

- Experience working with non-profit or community organizations.
- Ability to prioritize work, meet deadlines, and shift gears quickly. Must be highly organized and have great attention to detail.
- An understanding of and commitment to social justice. Wise Fool defines social justice as “the equitable distribution of resources and information; space for the human spirit to thrive; and realization of the dignity and health of all beings, environments, and communities.”
- Three or more years experience working with non-profit or community organizations. Arts Management experience is a plus.

#### **Preferred Qualifications**

- Experience teaching/performing circus.
- Spanish Fluency

#### **ABOUT WISE FOOL NEW MEXICO**

It is Wise Fool’s mission to ignite imagination, build community, and promote social justice through performances and hands-on experiences in the arts of circus, puppetry, and theatre. Each year Wise Fool provides over 2000 New Mexicans with hands-on programs and performs for over 10,000 people across New Mexico and the U.S.

[www.wisefoolnewmexico.org](http://www.wisefoolnewmexico.org)